



Digital Celerity's xPPM Advanced Training Tools and Education Services Division is chartered with sharing our knowledge, exchanging ideas, and building community. As such, our mission is to provide expert level, best practices based training services and solutions empowering your company's most important assets – *its people* – to perform at their highest levels of efficiency, while enabling your company's best PPM decisions.

**Digital Celerity provides the following Instructor led CA Clarity PPM training classes onsite & online**



**Using Open Workbench with CA Clarity PPM: Fundamentals Training**

Two day instructor led training that focuses on performing detailed scheduling in Clarity using OWB. This class is comprised of informative lectures combined with hands-on lab exercises in the Clarity PPM application.

**Using Microsoft Project with CA Clarity PPM: Fundamentals Training**

Two day instructor led training that focuses on performing detailed scheduling in Clarity using MSP. This class is comprised of informative lectures combined with hands-on lab exercises in the Clarity PPM application.

**Financial Management Planning with CA Clarity PPM**

One day instructor led training that focuses on leveraging the completed project planning into Budget Financial Plans. Key topics cover Best Practices for addressing Capital and Expense, Cost Rate Matrix, Non-Labor expenses, techniques to properly plan the budget, and financial posting. This class is comprised of informative lectures combined with hands-on lab exercises in the Clarity PPM application.

**Portfolio Management Concepts with CA Clarity PPM**

One day instructor led training that focuses on creating and evaluating portfolios and the best practices of using portfolios in the Clarity PPM system. This class is comprised of informative lectures combined with hands-on lab exercises in the Clarity PPM application.

**CA Clarity PPM Administration**

This two day instructor led course covers topics necessary for the best practices administration of your Clarity PPM application including: creating resources & projects; OBS setup and administration; access rights models and techniques; using Studio to create new screens, attributes and objects; maintaining timesheets and postings; closing projects and resources; and tips, tricks and best practices to keep your system humming. This class is comprised of informative lectures combined with hands-on lab exercises in the Clarity PPM application.

**Business Objects XI R2 Universe & Report Design with CA Clarity PPM**

CA Clarity PPM r8.1.1 and above are bundled with Business Objects XI Release 2 with key components related to CA Clarity PPM including Universe - Designer, Crystal Reports - Developer Server - Viewer, and Web Intelligence (WEBI) – Portal and Server. This two day, instructor-led course provides your technical staff to independently design universes and create reports using Business Objects WEBI and Crystal.

To schedule innovative Clarity training for your company contact:

[sales@digitalcelerity.com](mailto:sales@digitalcelerity.com)



## CA Clarity PPM Self-Paced-Training (SPT) Packages

Now every project manager, resource manager, and project leader can be **CA Clarity PPM Power-user** in record time, without the high cost and time loss necessary with instructor led, traditional classroom training. Digital Celerity's SPTs are available on-line and on-demand or can be loaded on your companies training server (SCORM 1.2 compliant LMS). Students simply connect to the courses on-line via the internet, anytime they wish to train their Clarity PPM Brain.

### CA Clarity PPM Great Start Basics

Developed for organizations keen to welcome their new Clarity PPM users with a friendly, intuitive and highly effective personal tutor guiding them on-line through an introduction to Clarity PPM including: Basic features and functions, navigation quick reference guides, time entry best practices and more.

### Using Open Workbench with CA Clarity PPM

Fundamental and Advanced User Best Practices Training Modules

### Microsoft Project Scheduling with CA Clarity PPM

Fundamental and Advanced User Best Practices Training Modules

### Project & Resource Management with Clarity PPM

Fundamental and Advanced User Best Practices Training Modules

### Project Analysis with Clarity PPM

Fundamental and Advanced User Best Practices Training Modules

## Training & Education Expert Services

### Custom Training Content

If like many of our valued clients you are interested in **Custom Training Content**, specific to your implementation of CA Clarity PPM, SDLC and business processes, Digital Celerity can accommodate this with highly effective Quick Reference Guides, and comprehensive training program content solutions and expert services. Just contact us with your requirements, or schedule a requirements discovery session and we will be happy to it make it happen.



Put Digital Celerity's decade of CA Clarity PPM best practice expertise to work for your company today and empower more CA Clarity PPM Power-users tomorrow!

To schedule innovative Clarity training for your company contact:

[sales@digitalcelernity.com](mailto:sales@digitalcelernity.com)