

# Clarity PPM Version 13 Differences Training Course



**Classroom Instructor Led Training (ILT), Online ILT, On-Demand, Computer Based, Self-Paced Training, and Virtual Learning Environment (VLE) Versions Available**

## Digital Celerity offers innovative training on all CA Clarity™ PPM modules and functionality

### INTENDED PARTICIPANTS

**Clarity PPM Version 13 Differences** is designed for Project Managers, Resource Managers, and Project Management Office members requiring a quick and easy, best practices path to fully leveraging the new version 13 of Clarity PPM.

### COURSE GOALS

The goals of this course are to enable Clarity PPM to become the natural workspace for Project Managers and Resource Managers to be able to successfully complete projects in an efficient manner.

### COURSE PREREQUISITES

Participants should have some experience using prior versions of Clarity PPM in advance of this course, though new Clarity PPM users will also benefit.

### COURSE OBJECTIVES

The primary objectives of this course are:

- Provide Clarity PPM Version 13 enhanced navigation insights.
- Introduce new features of Clarity PPM Version 13 and recommended best practices to fully leverage them.
- Highlight functionality no longer available or modified and suggest workarounds.
- Build Best Practice project data that can be easily leveraged into powerful information throughout the Clarity application.
- Introduce powerful new Interactive Gantt features
- Build high quality resource information to properly balance resource allocations within all the investment commitments.

**For more information or to schedule a course email us at: [sales@digitalcelerity.com](mailto:sales@digitalcelerity.com) or (408) 812-9999**



Sharing Knowledge, Exchanging Ideas, Building Community

### COURSE DURATION

Digital Celerity's Clarity PPM Version 13 Differences course is the equivalent of a half-day training class when taken as Instructor Led, or Self-Paced at your convenience as a CBT.

### MAXIMUM CLASS SIZE

Class size is limited to 15 participants with one Instructor.

### TRAINING SETUP REQUIREMENTS

- Windows XP or higher
- Internet Explorer 8 or higher
- Sun Java Runtime Environment (JRE).

### COURSE STYLE AND CONTENT

This course is available in the following delivery methods:

1. Classroom Instructor Led training (ILT)
2. Online ILT
3. Purchased CBTs on DVD
4. On Demand CBT on Digital Celerity LMS
5. Virtual Learning Environment that combines Online ILT with On-Demand CBT on Digital Celerity LMS

This course is designed to incorporate structured exercises for each subject. This provides participants the opportunity to practice what they learn & successfully apply best practice knowledge to real-world project plans & management.

 CA Clarity™ Project & Portfolio Management Version 13

# CA Clarity PPM™ Version 13 Differences Course Curriculum

## Topic 1: Introduction

Lesson 1: Purpose and Objective  
Lesson 2: Who Should Attend this Course?

## Topic 2: Clarity PPM Version 13 Overview

Lesson 1: Tour the Application  
Lesson 2: Navigate the Application  
Lesson 3: Access Applications Menu  
Exercise – Hands-on practices

## Topic 3: Clarity PPM Version 13 Personal Configuration

Lesson 1: Configure the Favorites Menu  
Lesson 2: Edit Data Using InLine Editing Feature  
Exercises – Hands-on practices

## Topic 4: Clarity PPM Version 13 Productivity Tools

Lesson 1: Use Auto-Suggest to Select Values for Field  
Lesson 2: Object Sub-Menu  
Lesson 3: Page Button Change  
Lesson 4: Interactive Gantt  
Lesson 5: Assign Resources to Tasks from the Resource Pool  
Lesson 6: Task Assignment View  
Exercises – Hands-on practices

## Topic 5: Clarity PPM Version 13 Q&A

DC Education Expert Services

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