



# Project Analysis with CA Clarity PPM™

**Classroom Instructor Led Training (ILT), Online Virtual ILT, On Demand  
Self-Paced Training (SPT) CBT, and Virtual Learning Environment (VLE) Versions Available**

## Digital Celerity offers innovative training on all CA Clarity™ PPM modules and functionality

### INTENDED PARTICIPANTS

Project Analysis with Clarity PPM is an advanced class that is designed for Project Managers and PMO members.

### COURSE GOALS

The goals of this course are to enable Clarity PPM to become the natural workspace for Project Managers, to successfully complete projects in an efficient manner and establish a base competency in budgeting, forecasting, and earned value techniques using Clarity PPM.

### COURSE PREREQUISITES

Class participants should have basic knowledge of Clarity PPM and the use of a scheduling application such as Open Workbench or Microsoft Project™ – all also available as courses from us.

### COURSE OBJECTIVES

The primary objectives of this course are:

- Provide knowledge and guidance in Task Assignment level planning with effort ETCs.
- Provide the gateway to more mature project planning processes using assignment level task planning with effort ETCs.
- Build Best Practice project data that can be easily leveraged into powerful information throughout the Clarity application.
- Learn techniques in Clarity PPM for leveraging project schedules into project financial forecasts and budgets.
- Learn techniques in Clarity PPM for leveraging project schedules into earned value data that can be analyzed for project performance.

**For more information or to schedule a course email us at:  
[sales@digitalcelerity.com](mailto:sales@digitalcelerity.com) or (408) 812-9999**



### COURSE DURATION

This course is the equivalent of a two (2) day training class. It can be taken as a formal classroom training onsite or online, as on demand CBTs at your own pace, or as a Virtual Learning Environment (VLE) course that combines the CBTs with on line instructor training.

### MAXIMUM CLASS SIZE

Class size is limited to 15 participants with one Instructor.

### TRAINING SETUP REQUIREMENTS

- Windows XP or higher
- Internet Explorer 8 or higher
- Sun Java Runtime Environment (JRE).

### COURSE STYLE AND CONTENT

This course is available in the following delivery methods:

1. Classroom Instructor Led training (ILT)
2. Online ILT
3. Purchased CBTs on DVD
4. On Demand CBT on Digital Celerity LMS
5. Virtual Learning Environment that combines Online ILT with On-Demand CBT on Digital Celerity LMS

This course is designed to incorporate structured exercises for each subject. This provides participants the opportunity to practice what they learn and successfully apply best practice knowledge to real-world project plans and management.

# Project Analysis with CA Clarity PPM™

## Course Curriculum

### **Topic 1: Introduction**

Lesson 1: Objectives  
Lesson 2: Course Preparation  
Lesson 3: Course Method

### **Topic 2: Budgeting Overview and Setup**

Lesson 1: Financial Management and Budgeting in Clarity  
Lesson 2: Financial Enablement of Resources and Projects  
Lesson 3: Use of Cost /Rate Matrix  
Lesson 4: How it All Works Together

### **Topic 3: Project Planning for Budgeting**

Lesson 1: The Project Plan  
Lesson 2: The Project Plan Charge Codes  
Lesson 3: Labor Tasks and Resources  
Lesson 4: Non-Labor Tasks and Resources  
Exercises – Hands-on practices

### **Topic 4: Project Budgeting**

Lesson 1: Creating the Cost Plan  
Lesson 2: Creating the Budget  
Exercises – Hands-on practices

### **Topic 5: Actual Costs in Budgeting**

Lesson 1: Financial Postings  
Lesson 2: Actual Labor Costs from Timesheets  
Lesson 3: Actual Non-Labor Costs from Transaction Entry  
Exercises - Hands-on practices

### **Topic 6: Earned Value Management in Clarity**

Lesson 4: EVM Concepts with Clarity  
Lesson 5: EVM Definitions

### **Topic 7: Earned Value Management Setup**

Lesson 1: (Admin) EVM Setup for Clarity Use  
Lesson 2: EVM Setup for Project Use  
Lesson 3: EVM Project Results

### **Topic 8: Earned Value Management Project Analysis**

Lesson 1: EVM Project Analysis



Sharing Knowledge, Exchanging Ideas, Building Community